



PRMMIS

Terminate Inactive Providers	Policy No.:	PRMMIS – PRV-0015
	Classification:	Provider Enrollment
	Approving Authority:	Caleb Colon Rodríguez
	Effective Date:	04/06/20
	Supersedes:	New
	Last Change:	N/A
	Mandate Review:	Annually – TBD

PURPOSE: To define the policy according to State and Federal regulations for providers enrolled with Puerto Rico Medicaid who have not had any claim/encounter activity in any provider role (billing, rendering, ordering, referring, prescribing, operating, or attending) within the last 18 months.

Acronym/Term	Definition
CHIP	Children’s Health Insurance Program
PEP	Provider Enrollment Portal
PRMMIS	Puerto Rico Medicaid Management Information System
PRMP	Puerto Rico Medicaid Program

SCOPE

All references to the Puerto Rico Medicaid Program (PRMP) in this policy are inclusive of Children’s Health Insurance Program (CHIP). This policy covers all providers enrolled in the Puerto Rico Medicaid Program, including out-of-state providers, who have not had claim/encounter activity within the last 18 months.

POLICY

PRMP reviews provider activity and will end date providers without activity in the past 18 months, unless their enrollment effective date is within the past 6 months. Providers are considered active if they have been listed on any claim/encounter, in any of the following roles, within the past 18 months:

- Billing
- Rendering
- Ordering
- Referring
- Prescribing
- Operating
- Attending
- Facility

After termination, providers may request re-enrollment at any time by submitting an application through the Provider Enrollment Portal (PEP).

Note: Only providers enrolled via PEP will receive notice of their termination due to inactivity.



REFERENCE

None

CHANGE HISTORY

Date	Version	Change Details	Owner/ Approver	Date of MMIS Mgr Approval
10/09/19	1.0	New Policy	Caleb Colon	10/09/19